

HARDING TOWNSHIP BOARD OF EDUCATION

34 Lee's Hill Road, New Vernon, NJ 07976

Monday, November 18, 2019, 7:00 p.m.

Regular Session Minutes

Mission Statement

The Harding Township School provides a strong educational foundation which inspires students to achieve academic excellence. Our dedicated faculty stimulates intellectual growth using a challenging curriculum within a supportive learning environment. We encourage students to become self-directed, lifelong learners who are well prepared for the academic and social challenges of the future.

The 2019-2020 Harding Township School District goals are inspired by and connected to the 2019-2024 Strategic Plan that was developed by key stakeholders.

District Goal 1: To measure the academic progress of our students through the administration of district-wide assessments in Reading, Math Facts, and Writing that correlate with the new NJSL standards and Reader's/Writer's Workshop.

a. To administer a district-wide reading assessment to all K-3 students in the spring. Ninety percent (90%) of all students will be reading at grade level or will move up a grade level.

b. Ninety percent (90%) of students in each grade, K-5 shall pass, with 90% accuracy, a grade-level revised "Math Facts Assessment." This "Math Facts Assessment" shall be aligned to the NJSL and will assess students on the four core mathematical functions (addition, subtraction, multiplication and division).

c. Ninety percent (90%) of students in grades K-8 shall improve one point (one quintile) on the revised District Writing Assessment. The rubric scores for this assessment range from 1.0 to 5.0. This assessment shall be administered in the fall and in the spring. Students scoring a 5.0 in the spring shall be counted as having met the goal.

District Goal 2: To continue to create a STEM program and STEM facility for the Harding Township School that meets the needs of all of its students.

District Goal 3: To draft a five-year plan for critical/essential facilities upgrades.

District Goal 4: All faculty members and administrative staff will engage in reflective practices and collaborate to develop further a personalized learning environment, through relevant professional development experiences, and through other learning and collaborative methods that build on this goal.

- I. **Call to Order** – The regular session of the Harding Board of Education is called to order by Mr. Flynn at 7:05 p.m. in the Library of the Harding Township Middle School, 34 Lee's Hill Road, New Vernon, NJ 07976.
- II. **Presiding Officers Statement/Sunshine Statement:**
In accordance with the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided to the Daily Record, Observer Tribune and posted on the bulletin boards of the New Vernon Post Office, Green Village Post Office, Harding Township Municipal Building, Harding Township Elementary School and Harding Township Middle School on January 10, 2019.
- III. **Pledge of Allegiance**
- IV. **ROLL CALL**
Present: Mr. John Flynn, Mr. Abi Singh, Mr. Richard Bruno
Absent: Mr. Davor Gjivoje
Also Present: Superintendent, Mr. Matthew Spelker; Board Secretary, Mr. Edward Appleton

V. PRESENTATION

Mr. Spelker spoke of Kim Macaulay's time as a Board of Education Member and Mr. Flynn presented a gift and plaque in honor of her service to Harding Township School.

The Girls' Field Hockey Team and coaches were recognized by Mr. Spelker on their Championship season.

There was a 15 minute break for refreshments in honor of the Field Hockey team and Mrs. Macaulay.

VI. HEARING OF PUBLIC REGARDING AGENDA ITEMS (Policy 0167)

VII. REPORTS/DISCUSSIONS

- a. Superintendent – Mr. Spelker reported on the STEM Lab bid opening on November 21st, PTO Book Fair and Pancake Breakfast, the Winter Concert and CAFR to be presented at the next BOE meeting.
- b. Business Administrator
- c. Facilities and Finance
- d. Curriculum and Instruction
- e. Personnel and Management
- f. Madison Board of Education
- g. Morris County School Boards Association
- h. Morris County Educational Services Commission
- i. Culture and Climate Committee
- j. NJSBA Delegate

VIII. CORRESPONDENCE

School Nurse Report – October 2019

IX. BOARD BUSINESS

BB-011 Approve Board Minutes

BB-012 Accept Board of Education Member Completion of Service

BB-013 Approve Appointment of Board of Education Member/Administer the Oath of Office to newly elected Board Member

MOTION presented by Mr. Bruno and seconded by Mr. Singh to approve:

BB-011 RESOLVED, that the Harding Township Board of Education approve the following minutes:

- Regular Special Meeting, October 28, 2019
- Executive Special Meeting Session, October 28, 2019
- Regular Session, November 4, 2019
- Executive Session, November 4, 2019

BB-012 Be It Resolved, that the Harding Township Board of Education, upon the recommendation of the Superintendent of Schools, honors the distinguished completion of service of Board of Education member, Mrs. Kim Macaulay.

Whereas, Kim Macaulay has served the Harding Township BOE, faculty, staff and parents of the Harding Township Schools for fourteen years; and

Whereas, Kim Macaulay was elected from April 19, 2005 through November 15, 2019, as both a member and past President of the Board of Education, exemplifying expertise, commitment and professionalism in the performance of her responsibilities; and

Be It Resolved, that the Harding Township Board of Education, recognizes Kim Macaulay's service to the district, and extends to her their heartfelt thanks and warmest wishes.

BB-013 Be It Resolved, a vacancy has been caused on the board of education by reason of a member resignation; and

Whereas this board of education has the legal authority to fill a vacancy for the unexpired term thereof;

Now, therefore, be it resolved by a majority vote of all the remaining members of the board of education of the Harding Township School District that Dr. Alexander Anastasiou be and hereby is, appointed to serve as a member of the board of education of this school district for the unexpired term of Mrs. Kim Macaulay, ending on January 11, 2021.

The Oath of Office was administer to newly elected Board Member – Dr. Alexander Anastasiou

Roll call vote:

AYES: Mr. John Flynn, Mr. Abi Singh, Mr. Richard Bruno

ABSENT: Mr. Davor Gjivoje

FACILITIES/FINANCE

FF-055 Approve Bills List

FF-056 Approve September Financial Reports

FF-057 Approve September Budget Transfers

FF-058 Approve Annual Comprehensive Maintenance Plan (CMP) and Maintenance Amount Worksheet (M-1)

MOTION presented by Mr. Bruno and seconded by Mr. Singh to approve:

FF-055 RESOLVED, that the Harding Township Board of Education, upon the recommendation of the Superintendent of Schools approves the attached Bills List dated November 18, 2019 in the amount of \$769,010.71.

FF-056 RESOLVED, that the Harding Township Board of Education, upon the recommendation of the Superintendent of Schools approves the September Treasurers and Board Secretary reports certifying that no major appropriation or account or fund has been over-expended and that sufficient funds are available to meet the district's obligations for the remainder of the fiscal year.

FF-057 RESOLVED, that the Harding Township Board of Education, upon the recommendation of the Superintendent of Schools approves budget transfers for September 2019 per the attached.

(CMP) and the Maintenance Account Worksheet M1 document to the Executive County Superintendent stipulating annual required maintenance for the 2019-2020 fiscal year.

Roll call vote:

AYES: Mr. John Flynn, Mr. Abi Singh, Mr. Richard Bruno

ABSTAIN: Dr. Alexander Anastasiou

ABSENT: Mr. Davor Gjivoje

CURRICULUM AND INSTRUCTION

CI-014 Approve Field Trip

CI-015 Approve Professional Development

MOTION presented by Mr. Bruno and seconded by Mr. Singh to approve:

CI-014 RESOLVED, that the Harding Township Board of Education, upon the recommendation of the Superintendent of schools approves the following field trip:

Mrs. Werner, Grade 7, Metropolitan Museum of Art, cross curricular: tour of ancient mythology, written expository of artifacts and the belief system of an ancient culture, Dec. 9 2019.

CI-015 RESOLVED, that the Harding Township Board of Education, upon the recommendation of the Superintendent of schools approves the following teachers to attend professional development:

Mrs. Judi Sacks, Accelerating Special Education Students' Success, West Orange, December 17, 2019 registration at \$279, mileage at \$0.35

Ms. Tsai/Ms. Petrozzo, Math Teachers of NJ Annual Conference, Jamesburg, December 4, 2019, registration at \$179 per participant, mileage at \$0.35

Roll call vote:

AYES: Mr. John Flynn, Mr. Abi Singh, Mr. Richard Bruno, Dr. Alexander Anastasiou

ABSENT: Mr. Davor Gjivoje

PERSONNEL AND MANAGEMENT

PM-022 Approve Revised Terms and Conditions, Teacher Assistant's

PM-023 Approve Winter Sports Extracurricular Assignment

MOTION presented by Mr. Bruno and seconded by Mr. Singh to approve:

PM-022 RESOLVED, that the Harding Township Board of Education, upon the recommendation of the Superintendent of schools approves revisions to the Terms and Conditions of the Teacher Assistant's contract to include Leave of Absence with pay:

Granted for up to (5) days for a death in the immediate family (child, spouse, parent/spouse's parent and/or sibling).

Granted for up to (3) days for an illness in the immediate family, with the approval of Superintendent.

PM-023 RESOLVED, that the Harding Township Board of Education, upon the recommendation of the Superintendent of schools approves the following teachers to chaperone winter sports activities:

Ms. Hunter/Oles/Petrozzo, as per negotiated rate of \$60 per home game, (2) as needed.

Roll call vote:

AYES: Mr. John Flynn, Mr. Abi Singh, Mr. Richard Bruno

ABSTAIN: Dr. Alexander Anastasiou

ABSENT: Mr. Davor Gjivoje

- X. **HEARING OF PUBLIC REGARDING** (Agenda and non-Agenda Items- Policy 0167) - **None**
- XI. **PRESIDENT'S COMMENTS** – **None**
- XII. **EXECUTIVE SESSION** – **None**
- XIII. **OTHER BOARD BUSINESS** – **None**
- XIV. **ADJOURN**

MOTION presented by Dr. Anastasiou and seconded by Mr. Bruno to return to adjourn at 8:03 p.m.

Roll call vote:

AYES: Mr. John Flynn, Mr. Abi Singh, Mr. Richard Bruno, Dr. Alexander Anastasiou

ABSENT: Mr. Davor Gjivoje

Respectfully submitted,

Edward Appleton
Interim Business Administrator/
Board Secretary