



The PTO communicates with families through AtoZ Connect about:

Registering for fun events, such as the Welcome Back BBQ
Family, teacher, & class directories
Spirit Wear purchases
Volunteer opportunities
Membership and dues payment

AtoZ Connect has undergone an upgrade during the summer and ALL families, new and returning, will need to register on the new and improved webpage:

<https://htspto.membershiptoolkit.com>

How do NEW families register?

- ~ Using the URL, <https://htspto.membershiptoolkit.com>, click on “**Register/Login**” and then click on “**Create Account**” under **New User**.
- ~ You will receive an email asking to verify your account. Each parent is able to have a unique login and password.
- ~ Verify that you created the account by clicking the link in the confirmation email you will receive.
- ~ Finish your registration by adding your Parent/Family and Student Information. Then, specify what information you would like to have appear in the directory.

RETURNING families MUST register as NEW USERS on our new URL, too!

- ~ Using the URL, <https://htspto.membershiptoolkit.com>, click on “**Register/Login**” and then click on “**Create Account**” under **New User** *because you are a New User on our unique URL.*
- ~ Enter your first and last name as well as the **SAME** email address that you used last year. You **MUST** use the email address from which you have been receiving emails from the PTO, such as the Welcome Back Newsletter.
- ~ Verify that you created the account by clicking the link in the confirmation email you will receive. The information you entered into AtoZ last year should appear once you log in. From that screen, you will be able to update any necessary information such as your email, address or phone number.
- ~ ***If as a returning family AtoZ is asking you to re-enter your full family details, then an error has occurred. We ask that you contact us through htspto@hardingtwp.org for support.***

Download the New and Improved Free App!

Search for **Membership Toolkit** in the Apple App Store or Google Play. **After you register on the website**, use the same username and password to log into the app so you can have AtoZ at your fingertips! **Returning users, don't forget to delete the out-of-date AtoZ App!**

Questions about AtoZ? Email us at: htspto@hardingtwp.org

